



**VILLAGE OF CARBON HILL**  
**PARK USE AGREEMENT**  
**(FOR RESIDENTS ONLY)**

Rental Agreement  
 No: \_\_\_\_\_

I, \_\_\_\_\_, hereby request to use the Village of Carbon Hill Park, property of the Village of Carbon Hill. I would like to reserve the Park on: \_\_\_\_\_.

The undersigned hereby agrees to place a security deposit in the amount of **\$100.00**. I understand that I am responsible for the park and agree to forfeiture of said deposit if there is any damage. I also agree to the policies and procedures established by Ordinance No. 07-06.

The undersigned is interested in using the following Village of Carbon Hill Park Facilities:

- Food Stand
- Beer Garden Stand
- Bingo Stand
- Pavilion
- Softball Field
- Restrooms are open as part of the rental.

If musical entertainment is planned for the event, there is a **\$50.00** fee in addition to the Park rental fees.

I, \_\_\_\_\_, agree to defend, indemnify, and hold the Village of Carbon Hill, its officers, employees, and agents harmless from and against any and all liability, loss, expense (including reasonable attorney's fees) or claims for injury or damages arising out of the use of the Village of Carbon Hill Park. The hours of operation and availability of the Village of Carbon Hill Park property shall be from 8:00 a.m. through 11:00 p.m.

|                               |                          |                            |          |
|-------------------------------|--------------------------|----------------------------|----------|
| Resident Signature: _____     | <input type="checkbox"/> | Security Deposit:          | \$100.00 |
| Resident Address: _____       | <input type="checkbox"/> | Cleaning Service Fee:      | \$100.00 |
| Resident Phone Number: _____  | <input type="checkbox"/> | Musical Entertainment Fee: | \$ 50.00 |
| Resident Email Address: _____ |                          | Total Amount Due:          | _____    |

|   |                                 |                       |
|---|---------------------------------|-----------------------|
| <b>Total of payment received:</b> _____ | <b>Cash/Check #</b> _____       | <b>Date:</b> _____    |
| <b>Date of Inspection:</b> _____        | <b>Name of Inspector:</b> _____ |                       |
| <b>Inspector Signature:</b> _____       | <b>Deposit Mailed:</b> _____    | <b>Check #:</b> _____ |

# **Park Policies and Procedures**

## **(Ordinance No: 07-06)**

1. Person must be of at least 21 years of age.
2. Applicants are responsible for setup and clean up of anything brought into the park.
3. Property of the Village of Carbon Hill may not be removed from the Park.
4. All pets must be leashed and owners/caretakers must clean up after their pets.
5. All debris, decorations and garbage must be picked up and placed in the garbage receptacles.
6. All tables should be returned to their proper locations.
7. Restrooms should be left clean in order to avoid additional charges.
8. Hours of operation and availability are 8:00 a.m. to 11:00 p.m.
9. Cancellation/Refund policy is as follows:
  - a. More than 30 days prior to the date of reservation, all applicable fees and deposits will be refunded minus a \$20 processing fee.
  - b. Less than 30 days, but more than 10 business days prior to the date of reservation, 50% of the applicable fees and full deposit will be refunded.
  - c. Less than 10 days prior to the date of reservation, 100% of the fees will be forfeited, but full deposit will be refunded.
  - d. All refunds and return of fees will be processed in not less than 30 days.